

# Swiss Society for Microbiology

## Guidelines:

### Financial support for attending or organizing scientific meetings

The Committee of SSM may be able to give you some support for participating at a scientific congress or for organizing a scientific meeting or workshop in the area of microbiology. Your application should be sent to the president of SSM, at least four months prior to the event, except in case C (see below).

Please take note of the following general rules.

- A. As an SSM member and PhD student or junior postdoc you may request financial support for attending a scientific workshop or congress, provided that you make an oral or poster presentation. You should enclose an abstract, a short program of the meeting, a personal budget and a letter of support from your supervisor. Maximal support is CHF 500.- for meetings in Switzerland and CHF 1'000.- for meetings abroad; this includes registration fees, travel and accommodation expenses. Successful applicants may be asked to write a congress report, which may be published in the journal PIPETTE.
- B. To organizers of workshops or congresses, SSM can give security covering a possible deficit of up to CHF 5'000.- (maximum). Your application should include the program, a detailed budget and a short description of the expected benefits for participants. Social activities (meals, drinks, excursions, etc.) will not be supported.
- C. International congresses organized by SSM members may be eligible for support from Scnat or FEMS. In order to maximize chances of success in these cases, organizers should send their application to the president of SSM who will then contact the Scnat delegate and/or the FEMS delegate. As a rule, applications should be made by the end of February of the preceding year.

These guidelines replace the previous version published in INFO 34 (March 1994). Further information can be obtained from the secretary of SSM, Irene Müller.

12 March 2002

D. Haas, president

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